

Agency IT Strategic Plan

Secretariat: Commerce and Trade

Agency Code: 405

Agency: Virginia Racing Commission

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Agency Profile & Strategic Direction

Agency Mission Statement:

To grow, sustain, and control a native horse racing industry with pari-mutuel wagering by prescribing regulations and conditions that command and promote excellence and complete honesty and integrity in racing and wagering.

Agency IT Vision Statement:

The Commission seeks to have the most effective data processing system to effectively handle the regulatory aspects of horse racing and breeding within the Commonwealth.

Total Employees: 7

Total IT Employees: 0

Project Selection Criteria:

The Commission is concerned with the development of live horse racing within the Commonwealth as well as the expansion of the satellite wagering facility system. It is also concerned with the development of "promotion committee" to increase attendance at live races in Virginia. Finally, the Commission is seeking an enhancement of its data processing system, in regards to issuing permits.

Business Case Development:

The project selection criteria will have substantial impact upon horse racing and breeding within the Commonwealth. It will increase live attendance at race meetings, increase the number of satellite wagering facilities, promote live racing within the Commonwealth, and expedite the issuance of permits.

Risk Assessment Methodologies:

The Commission's selections may be at some risk; however, they seem to fall within well-structured patterns on past practice within the agency.

Prioritization Schema:

The Commission has not prioritized the project selections because they can be achieved simultaneously within the current structure of the agency.

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Core Business Activities:

Core Business Activity Title	Core Business Activity Description	Core Business Activity Sub-Function Title	Core Business Activity Sub-Function Description
ECONOMIC DEVELOPMENT, PROMOTION, AND IMPROVEMENT	Efforts to develop, promote, and improve agriculture, commerce and industry, and their products.	Industrial Development Services	Efforts to manage those state services and facilities providing information and services to industrial and commercial clients.
CONSUMER AFFAIRS	Efforts to protect the individual consumer and business community from unfair economic practice and from suffering economic injuries caused by actions of another party, and to ensure that products and services meet established standards.	Regulation of Horse Racing and Pari-Mutuel Betting	Efforts to promote the horse industry in the Commonwealth and to regulate and control horse racing and pari-mutuel wagering to ensure that such activities are conducted consistent with the health, safety and welfare of the people.

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Key Customers Associated With Each Core Business Activity :

Core Business Activity Title	Core Business Activity Description	Core Business Activity Sub-Function Title	Core Business Activity Sub-Function Description
ECONOMIC DEVELOPMENT, PROMOTION, AND IMPROVEMENT	Efforts to develop, promote, and improve agriculture, commerce and industry, and their products.	Industrial Development Services	Efforts to manage those state services and facilities providing information and services to industrial and commercial clients.
Key Customers			
Horsemen and other participants			
Local Governments			
Race Horse Breeders			
Track Owners/operators			
Wagering public			
CONSUMER AFFAIRS	Efforts to protect the individual consumer and business community from unfair economic practice and from suffering economic injuries caused by actions of another party, and to ensure that products and services meet established standards.	Regulation of Horse Racing and Pari-Mutuel Betting	Efforts to promote the horse industry in the Commonwealth and to regulate and control horse racing and pari-mutuel wagering to ensure that such activities are conducted consistent with the health, safety and welfare of the people.
Key Customers			
Horsemen and other participants			
Local Governments			
Race Horse Breeders			
Track Owners/operators			
Wagering public			

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Key Activities and Associated Outcomes:

<u>Key Activity</u>	<u>Associated Outcome</u>
Test	Test Associated Outcome 1
	Test Associated Outcome 2

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Major IT Projects

Approved for Preliminary Planning — The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for inclusion in your IT Strategic Plan. A project proposal must be submitted to the CIO before the project(s) will be considered for planning approval. Procurements in support of the project(s) are not approved for submission to the VITA Project Management Division (PMD) for execution until the project has been Approved for Planning by the CIO. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

<http://www.vita.virginia.gov/projects/cpm/cpmDocs/projectInitInterimProcs030903.doc>

There are no major projects approved for preliminary planning.

Approved for Planning — The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for planning. This approval constitutes authorization to undertake the planning necessary to complete a detailed project proposal and project charter for consideration by the Secretariat Oversight Committee and the CIO. Projects "Approved for Planning" must be formally approved for development by the Commonwealth IT Investment Board prior to beginning Phase 3 of the project lifecycle (Project Planning) and execution as defined in the Commonwealth Project Management Guideline. Procurements in support of developing the detailed project proposal and charter are approved for submission to the VITA Project Management Division (PMD) for execution, in accordance with PMD procedures. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

<http://www.vita.virginia.gov/projects/cpm/cpmDocs/projectInitInterimProcs030903.doc>

There are no major projects approved for planning.

Active Projects — The following project(s) are(is) scheduled to continue in the 2004-2006 Budget Biennium as an Active Project. All Active Projects must be tracked on the Commonwealth Information Technology Major Projects Dashboard and are subject to monthly review by the CIO. The CIO is authorized to assess progress of all Active Projects and recommend termination of a project to the Commonwealth IT Investment Board.

There are no major projects in the active projects category.

Collaboration Opportunity — The following project(s) is (are) designated as a Collaboration Opportunity. Your agency should consult with the other agencies listed on the corresponding collaboration report and evaluate whether collaboration between agencies on these projects is feasible. The results of your collaboration efforts and evaluation should be reported when the project is presented to the Commonwealth IT Investment Board for "Development Approval".

There are no collaboration opportunity projects.

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Major IT Procurements

Approved Major IT Procurements - The following major procurements are approved for submission to the VITA Project Management Division (PMD) for execution in accordance with PMD procedures.

There are no approved major procurements.

Disapproved Major IT Procurements - The following major procurements are not approved for submission to the VITA Project Management Division (PMD). The agency should not take any action on the major procurements listed below.

There are no disapproved major procurements.

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Non-major IT Projects

Approved for Planning— The following project(s) scheduled for initiation in the 2004-2006 Budget Biennium is (are) approved for planning. This approval constitutes authorization to undertake the planning necessary to complete a detailed project proposal and project charter for consideration by the CIO. Projects "Approved for Planning" must be formally approved for development by the CIO prior to beginning Phase 3 of the project lifecycle (Project Planning) and execution as defined in the Commonwealth Project Management Guideline. Procurements in support of developing the detailed project proposal and charter are approved for submission to the VITA Project Management Division (PMD) for execution, in accordance with PMD procedures. For detailed instructions refer to the Interim Procedures for the Initiation and Approval of Major and Non-major Information Technology Projects.

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Project Formal Title	Planned Start Date	Planned Completion Date	Estimate At Completion
Enhance Permitting System	11/01/2003	07/01/2004	\$100,000.00

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Non-major IT Procurements

Approved Non-major IT Procurements - The following non-major procurements are approved for submission to the VITA Project Management Division (PMD) for execution in accordance with PMD procedures.

There are no approved non-major procurements.

Disapproved Non-major IT Procurements - The following non-major procurements are not approved for submission to the VITA Project Management Division (PMD). The agency should not take any action on the major procurements listed below.

There are no disapproved non-major procurements.